

Nature of return	When Sent	Remarks
Casualty Return	On occurrence	<p>On this form will be shown arrivals and departures, admissions to hospital, any alterations in ration strength of the detachment, eg absentees, deserters; reports of all awards of punishment; all awards affecting pay require publication in Corps Orders (p93) before effect can be given to them; losses of clothing and equipment. When no forms are available, casualty report will be sent in manuscript.</p> <p>NB: The above information will also be given on Reverse of B213 rendered weekly to AG Base.</p>
Pay and Advances		<p>7. Advances only are made in the Field, the net rate of pay, amounts already advanced and amount due is ascertained from the pay book. An acquittance roll AF1513 is obtained or made in manuscript in quarulicate on which the required amount (or amounts) is filled in and on which a certificate is made that the amount paid has been entered in the pay book. The signature of each soldier as an acknowledgement of having received the money will be filled in after each name. If the payee is illiterate a thumb impression will be taken and witnessed by a European other than the Officer making payment. AF1513 thus prepared is submitted to the nearest Field Treasury Chest Officer who will pay the money. Three copies of the AF1513 will then be posted to the Chief Paymaster, Nairobi. Immediate despatch of these forms is imperative. Where there is no FTCO, money may be drawn from the nearest Political Officer or Officer of he Military Labour Bureau holding Public money, who can recover monies so advanced from the Chief Paymaster, EAPC.</p> <p>Advances will not be made more than once monthly and not ordinarily exceed Rs 10 per mensem.</p>
(p94) Entry in Pay Book.		8. Failure to enter the amount in the soldier's pay book renders the Officer making the payment surchargeable with the amount.
Loss of Pay Book.		9. A new book can be opened from the date on which the loss is reported; all previous pay is forfeited until the time of the man's discharge. The men should be especially warned of the necessity for great care of these books.
Admissions and Discharges; Deaths		10. Hospital admissions and discharges and deaths of ANMC will be notified by wire to DMS copy to OC Corps, personal effects will be posted to the OC Corps, personal effects will be disposed of and the amount realised entered in deceased's pay book and then passed to the OC Corps.

Disciplinary	<p>11. The powers of an OC Unit are as laid down in Field Service Regulations. These powers are amplified and extended by the provisions of the KAR Ordinance. (See Appendix 1)</p> <p>He will always deal with disciplinary matters himself and will not hand over offenders to other Officers for trial. He should ask Post Commandants to pass to him for disposal ANMC arrested for breaches of discipline.</p>
Corporal Punishment	<p>12. <i>Corporal punishment cannot be awarded to NCOs</i>, and generally is only to be awarded for offences of a disgraceful nature and for offences for which repeated previous convictions <i>have been recorded</i>. The men have been specially selected in recruitment and Os C are asked to view the punishment of flogging as a most serious matter and not to be awarded except in the above mentioned conditions. An entry of a <i>reprimand</i> for a NCO or of a minor (p95) punishment for a man should be sufficiently serious award for common offences as tending to prevent advancement or promotion.</p> <p>An Officer will invariably be present at the execution of Corporal Punishment which will not usually take place within twelve hours of the award.</p>
Reduction of NCOs	<p>13. He will recommend reductions of NCOs to OC Corps only when satisfied that:-</p> <p>a) Repeated previous convictions have been recorded against accused.</p> <p>b) The reduction is urgently required in the interests of discipline.</p> <p>When an NCO has been reduced, he will invariably be returned to the Corps Depot, Dar-es-Salaam, at earliest opportunity.</p>
Appointment of Acting NCOs	<p>14. An OC Unit will appoint a private to be an acting Lance-Corporal, or a NCO to the next higher acting rank, without pay, when circumstances demand, notifying the OC Corps.</p>
Training	<p>15. He will give NCOs and men facilities for training, remembering that in so doing he is increasing the efficiency of the general medical organisation. The Corps depends for its efficiency on the cooperation of Medical Officers who should do their utmost to assist personnel of the Corps and take a personal interest in their advancement. The Corps is a new formation and its success will largely depend on the training given by Medical Officers.</p>
Enlistments and Discharges	<p>16. No person will be enlisted into or discharged from the Corps without the approval of the OC Corps.</p>
(p96)	<p>APPENDICES</p> <p>1 Powers of the Os C Medical UNITS</p>
KAR Ordinance 1911.1912	<p>Any Officer Commanding a Unit may examine into the truth of any charge against a soldier, and if his decision is against the accused, he may impose on him any one or more of the following punishments:-</p> <p>1) <i>If a Private</i></p>

	<p>a. Imprisonment, with or without hard labour, for any period not exceeding 14 days.</p> <p>b. Fine not exceeding 10 days' pay, to be levied by stoppages from the offender's pay.</p> <p>c. Confinement to barracks for any period not exceeding 21 days such confinement involving the taking of all duties in regular turn, attending parades and punishment drills not exceeding one hour at a time, nor four hours in all on the same day, inclusive of ordinary parades, and also liability to employment on duties of fatigue.</p> <p>d. In addition or without any other punishment, deduction from ordinary pay to make good the amount of loss or damage he may have caused.</p> <p>e. Extra guards and picquets, but only for minor offences or irregularities when on, or parading for, guard or picquet.</p> <p>f. Corporal punishment not exceeding twelve lashes.</p> <p>NB. <i>All awards of Corporal punishment will be at once reported to OC Corps.</i></p> <p><i>2. If a non-Commissioned Officer.</i></p> <p>a. Fine not exceeding 10 days' pay to be levied by stoppages from the offender's pay.</p> <p>b. Reprimand.</p> <p>(p97) 2. ANMC rations – as for African troops viz</p> <table border="0" data-bbox="418 1003 1421 1306"> <tr> <td>1 lb Rice</td> <td>1 lb dates or ½ lb beans will be issued in lieu of Rice twice a week when available.</td> </tr> <tr> <td>½ oz Salt</td> <td>1 lb Mahindi Flour</td> </tr> <tr> <td>½ lb Meat or Dates</td> <td>2 oz Ghee or Cooking oils</td> </tr> <tr> <td colspan="2">8 oz Onions or Potatoes per man daily</td> </tr> <tr> <td colspan="2">Soap, 1 piece per man per week.</td> </tr> </table>	1 lb Rice	1 lb dates or ½ lb beans will be issued in lieu of Rice twice a week when available.	½ oz Salt	1 lb Mahindi Flour	½ lb Meat or Dates	2 oz Ghee or Cooking oils	8 oz Onions or Potatoes per man daily		Soap, 1 piece per man per week.	
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<p>Authority GRO 1000 of 25/10/16</p>	<p>3. Transport allowance for ANMC</p> <p>Native Officers 15 lbs</p> <p>Rank and file 10 lbs per man</p> <p>These allowances are exclusive of tentage and cooking posts. Transport allowance for cooking pots is 120 lbs per 100 men.</p>										
<p>Authority, GRO 336 of 2/4/17</p>	<p>4. Scales of Clothing and Equipment</p> <p><i>a) Rank and file</i></p> <table border="0" data-bbox="418 1711 1299 1864"> <tr> <td>1 Khaki blouse</td> <td>1 Belt waist leather</td> </tr> <tr> <td>2 Pairs khaki knickers</td> <td>1 Groundsheet</td> </tr> <tr> <td>1 Jersey blue with shoulder pads</td> <td>1 Whistle and lanyard (for NCOs)</td> </tr> </table>	1 Khaki blouse	1 Belt waist leather	2 Pairs khaki knickers	1 Groundsheet	1 Jersey blue with shoulder pads	1 Whistle and lanyard (for NCOs)				
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	1 Pair puttees, blue 1 Tarbush and khaki cover 1 Red Cross Brassard 1 Pair books 1 Pair laces 2 Pairs socks 1 Blanket GS 1 Pair blanket straps 1 AB 64 1 Chagul 1 Coat warm KAR 1 Dressing Field 1 Bag Ration 1 Mosquito net * Issued at Depot only.	1 Kit bag 7 Buttons and rings 1 Pair badges, ANMC and rings 1 Water bottle and sling 1 Haversack complete 1 Identity disc * 1 Tin button polish * 1 Brasses button per 4 men * 1 Brass brush per 4 men 1 Tent KAR pattern 12x8x5 per 6 men 1 Kettle Camp per 8 men 1 Plate per 4 men.
	<i>b. Native Officers</i> 1 Belt Sam Browne 1 Tent 40 lbs (p98) Indents for clothing and equipment (except badges and titles which will be supplied by the OC Corps) will be made on nearest Ordnance Officer.	
Authority GRO 336 of 2/4/17	5. <i>Establishment and Rates of Pay</i> 3 Native Officers ranking as Jemadars; Pay Rs 85 per mensem 4 Staff Sergeants 55/- per mensem 17 Sergeants 50/- 15 Corporals (Clerks) 35/- 30 Corporals 30/- 20 Lance-Corporals (Cooks) 28/- 80 Lance-Corporals 24/- 600 Privates 10/-, 15/-, 20/- per mensem according to efficiency.	

	Promotions are made on recommendations of Os C Units.
	<p>6. Standards for Promotion</p> <p><i>Lance-Corporals.</i> Knowledge of simple squad drill, RAMC Stretcher drill, ability to teach Stretcher Bearers foregoing, suitability for command, ability to read and write, good character report, knowledge of:- Swahili, elementary first aid, elementary sanitation, ordinary bandages and dressings, administration of an enema, the prevention of bed sores, the common apothecaries weights and measures, the application of a hot fomentation, how to treat malaria, dysentery, coughs, the use of antiseptics, the keeping of a temperature chart, common infectious diseases, smallpox, plague and cerebro-spinal meningitis; elementary ideas of common poisons.</p> <p><i>Corporals.</i> As for L. Corporals and add English, slight knowledge of English names of common articles in use in dispensaries, elementary knowledge of dispensing of simple stock medicines and antiseptic solutions, (p99) doses of common poisons; familiarity with common surgical instruments, capability of keeping simple records. Knowledge of:- the method of keeping an admission and discharge book and of AF36, the common infectious diseases.</p> <p><i>Special qualifications.</i> Sanitation, blood films preparation and staining of, Semaphore signalling, Massage cookery, typewriting and office work; proficiency in these qualifications alone can entitle a man or NCO to promotion.</p> <p><i>Sergeants.</i> As for Corporals, English-speaking essential other languages desirable. Knowledge of simple company and stretcher drill, ability and suitability for command, ability to write indents, to keep a store ledger, to administer hypodermic injections, knowledge of principles of sanitation, preparation of instruments for operation, elementary dispensing, suitability for independent charge of small post. Familiarity with common hospital records.</p> <p><i>Staff Sergeants.</i> Knowledge of: Chloroform administration, hypodermic and intra-muscular injections and their administration, simple dispensing, treatment of common diseases, all ordinary hospital records, operating theatre work, preparation of blood films.</p> <p><i>Native Officers.</i> By selection from Staff Sergeants.</p>